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June 2, 2010

TO: Each Health Deputy

FROM: Jonathan E. Fielding, M.D., M.P.H. *Jonathan E. Fielding*
Director and Health Officer

SUBJECT: **RESCIND RENEWING ENVIRONMENTS FOR NUTRITION,
EXERCISE, AND WELLNESS IN LOS ANGELES COUNTY CONTRACT
OFFER TO OLDTIMERS FOUNDATION**

This is to inform you of the Department of Public Health's (DPH) decision to rescind an offer made to the Oldtimers Foundation to receive a *Renewing Environments for Nutrition, Exercise, and Wellness in Los Angeles County (RENEW-LAC)* contract to provide services in Service Planning Area (SPA) 7. This decision is based on the following two reasons:

- The RENEW-LAC RFP included a requirement that all contractors be able to carry the costs of the proposed RENEW initiative for 90 days. This requirement was also in the sample agreement included in the RFP, and was conveyed to the Oldtimers Foundation on several occasions. However, the Oldtimers Foundation has not satisfactorily demonstrated that they can carry the costs of the initiative for 90 days.
- During contract negotiations, the Oldtimers Foundation did not meet deadlines set by DPH, despite reminders and requests. They missed multiple deadlines to submit "carrying the cost" documentation, scope of work, budget, and other required documents. This is problematic given the tight timeline of this project and the reporting demands by the project's federal funder.

For both of these reasons, DPH has decided to rescind the offer of a RENEW-LAC contract to the Oldtimers Foundation.

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As the Oldtimers Foundation was the only agency to apply for funding within the SPA 7 region, DPH is currently exploring other options for working with the cities/communities of SPA 7.

If you have any questions or need additional information, please let me know or Jean Armbruster at 213-351-7313.

JEF:ja

c: Sheila Shima
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Jean Armbruster, M.A.